

February 6, 2024

**Office of the County of Elk Commissioners
Meeting Minutes**

Elk County, Ridgway, PA

The County of Elk Commissioners met on Thursday, January 18, 2024 at 10:00 AM, County of Elk Courthouse, Thomas G. Wagner Conference Room. The meeting was opened with the Pledge of Allegiance. Those present were Commissioners M. Fritz Lecker, Matthew G. Quesenberry and Gregory J. Gebauer. Also present were Rick Brown, Solicitor; Patrick Straub, Chief Clerk; Emily Anders, Office Administrator; Dan Rimer, IT; Matthew Frey, Treasurer; Gerald Copella, Director of Veteran Affairs; Mike McAllister, Director of Emergency Services; Becki Taylor, CDBG Coordinator; Jennifer Quagliani, Chief Probation Officer; Derick Morey, Assistant Chief Probation Officer; Ryan Miller, ARS Engineering Services; Bill Laird, St. Marys Airport Authority; Ernie Mattiuz, Elk County Farm Bureau; Pam Streich, Workforce Development Board; Rachel Lampe, St. Marys Area Chamber of Commerce; Tristan Klinefelter and Marilyn Secco, Press.

APPROVAL OF AGENDA-

Matthew G. Quesenberry request that Resolution #2 be removed from the agenda. Motion made by Matthew G. Quesenberry to approve the changed agenda, second by Gregory J. Gebauer and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Gregory J. Gebauer to approve the January 18, 2024 minutes as presented, seconded by Matthew G. Quesenberry and carried unanimously.

PRESENTATIONS - N/A

RESOLUTIONS

1. 2024-04 - Requested by CDBG, Appoint Fair Housing Officer for the County and on behalf of the Ridgway Borough. **Information was provided by Becki Taylor, CDBG Coordinator. Kathy McClelland, County of Elk Planning Department was nominated. A motion was made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer and carried unanimously.**
2. 2024-05 – Requested by CDBG, Approval of Revision to Community Development Block grant FY 2022 Application-**Removed from Agenda**

OLD BUSINESS -N/A

NEW BUSINESS

1. Authorize Retirement Board signatories for Northwest Bank Custodial Account, County of Elk Retirement Plan effective 1/1/2024. **A motion made by M. Fritz Lecker, seconded by Matthew G. Gebauer, carried unanimously.**
2. Requested by Ridgway-Elk County Chamber of Commerce, application for Elk County Tourism Marketing Grant funds in the amount of \$3,500 for the 2024 Ridgway Chainsaw Carving Rendezvous. - **A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
3. Change of Board of Commissioners' meeting day from Tuesdays to Thursdays beginning with March 7th, 2024 meeting. Time will remain at 10:00am. **A motion made by Gregory J. Gebauer, seconded by Matthew G. Quesenberry carried unanimously.**
4. Requested by the Probation Department, service agreement with Northern Tier Children's Home Residential Services, Inc. from March 1, 2024 to February 28, 2025. **Jennifer Quagliani, Chief Probation Officer and Derick Morey, Assistant Chief Probation Officer provided information about the Women's Center. A motion made by M. Fritz Lecker, seconded by Matthew G. Quesenberry, carried unanimously.**
5. Requested by North Central PA Regional Planning & Development Committee, reappointment of the following for the term of January 1, 2024 to December 31, 2026:
 - a. Planning Representative-Tracy Gerber-County of Elk Planning Dept.
 - b. Economic Development Representative-Tina Gradizzi, City of St. Marys
 - c. Industry Representative-Doug Bauer, Horizon Technologies**A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
6. Requested by Veterans Affairs, 16 veteran burial requisitions, 15 veteran headstone forms, and 15 veteran erection authorizations. **Information provided by Gerald Copella, Director of County of Elk Veterans Affairs. A motion made by Gregory J. Gebauer, seconded by Matthew J. Quesenberry carried unanimously.**
7. Requested by Elk County Solid Waste Authority, appointment of Mary Kay Candalor to the Elk County Solid Waste Authority board for the term of January 1, 2024 to December 31, 2028. **M. Fritz Lecker stated Dick Dallasen, a long-time, valued member had resigned. Mary Kay Candalor has been a long-term volunteer at the Recycling Center. A motion made by Matthew G. Quesenberry, seconded by Gregory J. Gebauer carried unanimously.**
8. Announcement of County of Elk Prison Screening Project RFP – Ryan Miller, ARS Engineering Services. **Gregory J. Gebauer spoke about the reasoning for this action. Ryan Miller, ARS Engineering Services provided information. No vote was needed.**
9. Requested by Elk County Office of Emergency Services, recurring 1 year contract between MCM Consulting Group, Inc and Northern Tier Regional 911 System for the period of 1/1/24 to 12/31/24 in the amount of \$112,428.00. **Information provided by Mike McAllister, Director of Emergency Services. A motion made by Gregory J. Gebauer, seconded by Matthew J. Quesenberry carried unanimously.**

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correction

10. Bid opening for 2013 Ford Fusion. **Winning bid, \$3,150 offered by William Gerg, Jr. A motion made by Matthew G. Quesenberry to accept this bid, seconded by M. Fritz Lecker carried unanimously.**

CORRESPONDENCE – (The following correspondence, if any, is available in the Commissioner’s office for further review.)

1. Larson Design Group (LDG) (received January 10th) regarding National Fuel Gas Distribution Corporation’s (NFG) intent to apply to PA DEP for a NPDES General Permit for the repair of existing exposures on pipeline right of way. Included are all permits required under PA Code Title 25, Environmental Protection. Project location is Spring Twp and involving replacement of 4,600 ft of distribution line.
2. AgriPower Mfg. & Services, Inc. (received January 11th) regarding intent to renew their exiting PA DEP Air Quality Operating permit. Site location 230 State St., St. Marys, PA. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.
3. Dewberry Engineers, Inc. (received January 15th) regarding City of St. Marys’ intent to file apply for a PA DEP Waterway Obstruction Permit (Utility Line Stream Crossing permit). Project location is City of St. Marys involving replacement of the SR 1005-A01 bridge over Elk Creek and sanitary sewer relocation. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.
4. JMS Manufacturing dba Ridgway Powdered Metals (received January 19th) regarding intent to renew their existing PA DEP General NPDES Permit. Site location 6931 Ridgway Saint Marys Rd., Ridgway, PA. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.
5. JHA Companies (JHA) (received January 26th) regarding Buerk Septic Service’s intent to renew PA DEP Waste Management General Permit#WMGM051. Site location Ron Buerk Farm Biosolids, 101 Rosely Rd., St. Marys, PA. This notice is provided in accordance with PA Act 14 which requires a 30 day public comment period.

GOOD OF THE COUNTY

- We welcome and encourage the public to attend our meetings. **M. Fritz Lecker welcomed Rachel Lampe, Ernie Mattuiz, and Pam Streich.**
- Please continue to pray for our military personnel, our families and our children, their teachers, all elected officials and peace in the world.
- Bill Laird, St. Marys Airport Authority spoke of the needs of the St. Marys Airport. They received a grant to revitalize the terminal, but they would need to fund 25% of the total project. While the Drag Races will resume for 2024 and the Aviation Festival brings in some funds, these are needed for normal operating expenses.

QUESTIONS FROM THE PRESS

1. Tristan Klinefelter, WTAJ asked questions about the cost of the prison project and the reason for needing more prison security.

QUESTIONS FROM TAXPAYERS – N/A

ADJOURN MEETING

The meeting was adjourned at 10:52AM on a motion by Matthew G. Quesenberry seconded by Gregory J. Gebauer and carried unanimously

**Next Meeting:
Tuesday, February 20, 2024
10:00 A.M. Thomas G. Wagner Conference Room, Courthouse Annex**

Attest: _____

A handwritten signature in black ink, appearing to be 'D. S.', is written over a horizontal line.